

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson  
TheHub@Stalbridge,  
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.  
Tel 01963 364276.  
Email: clerk@stalbridgetowncouncil.gov.uk

**Draft minutes of The Town Council Meeting held at the above address on Wednesday 10<sup>th</sup> January commencing at 7pm.**

**Present Councillors** G Carr-Jones (Chair), T Bishop , P Brember, J Cowley, K Garland, C Moore, B Newton, B Penfold & J Wardell.

T Watson (Clerk)

## **In attendance**

There were 4 members of the public in attendance.

G Carr-Jones (North Dorset Dist. & DC Cllr.) was present. Apologies had been received from W Batty-Smith (North Dorset Dist. Cllr.)

## **Welcome to members of the public and introductions.**

### **1. Community open forum.**

Complaints were received regarding dogs mess on Barrow Hill and the High Street and also regarding litter on Barrow Hill and the Giant Steps.

### **2. To receive apologies.**

D Hine & R Knapp

### **3. Declarations of interest.**

K Garland declared a pecuniary interest item 10 & 13.a (IK Services) and stated that she would abstain from the vote on item 10 and the payment in item 13a.

### **4. To approve the minutes of the meetings - held on 13<sup>th</sup> December 2017**

**RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved and signed by the Chairman.**

### **5. To receive North Dorset District Councillors reports.**

The briefing regarding the LGA had been circulated.

### **6. To receive the Dorset County Councillors report.**

As above.

### **7. To receive Town Councillors reports.**

G Carr-Jones – Asked which TC member would be making representation at the Development Management Committee Meeting when the developments in Stalbridge will be considered, as he will be speaking as Ward Member.

B Newton – Progressed the adoption of the BT red phone boxes at The Pound and Church Hill.

P Brember – Queried why the tennis courts at the Playing Fields are locked and the number of times they area is used.

J Cowley – Progressed arrangement of a meeting with Henstridge PC members regarding the A357 and developments.

T Bishop – Gave an update on the GP Surgery, the conclusion of which was as things stand at present the surgery will close 31.12.18. Attended the CIO meeting.

J Wardell - Attended an informal meeting with some Henstridge PC members to explore the footpath link with Henstridge and Stalbridge. The White Hart Link group have finished their business plan, have received some funding from the Waitrose token scheme and have received an invitation to

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attend the ND Economic Growth Fund board meeting in March. The CCG mile map for local walks in now sited at the Public WC's and there will be a promotional photo shoot for the BVM. Advised that she is stepping down from the group meeting with Henstridge PC members regarding the A357 and development.

B Penfold – Advised he is no longer Chairman of the Nordcat Trustees.

## 8. To receive an update on the Jubilee Play area refurbishment and give further instruction.

The Clerk advised that in conjunction with financial regulation 11.1h. 3 designs and quotes will be presented at the extraordinary meeting 24/01/17.

## 9. To adopt updated NALC Model financial regulations in conjunction with the use of internet banking for payments and financial management and approve the use of BACS or CHAPS.

It was understood that in conjunction with the guidance in repeal of S.150 of the LGA1972 to enable the TC to legally make electronic payments it is necessary to adopt amended financial regulations based on the NALC model.

**RESOLVED:** Agreed to adopt amended financial regulations based on the NALC model to facilitate making electronic payments.

## 10. Proposal to increase the Town Orderly SLA hours. G Carr-Jones

A paper had been circulated to members prior to the meeting. Members considered the service to be good value for money.

**RESOLVED:** Agreed to increase the Town Orderly SLA hours by 10 HPW from 01.05.18 and to incorporated flexibility to 15 HPW in the 18.19 budget.

*K Garland abstained from the vote.*

## 11. To approve a preliminary list of meeting dates for 18.19

**RESOLVED:** Agreed to approve.

## 12. Correspondence: as detailed in annex 1a.

None.

## 13. Finance: as detailed in annex 1b.

### a) To approve the accounts as presented in annex 1b. For payment.

J Newell	In Lieu Stalbridge Hall - fancy dress prizes (rep cancelled cheque no.3537)	£40.00
Water2business	Water - Toilet Block 15/03/17 - 29/09/17	£640.49
Tesco Mobile	Mobile charges 9/12/17 - 8/01/18	£ 11.50
Prodigy IT Solutions	Support Pack - VoIP - January	£123.38
Prodigy IT Solutions	Silver Support Pack - January	£241.20
John Fieldhouse Design & Print	Web authoring for Stalbridge.info 27.11 - 24.11.17	£288.00
P Garraway	In lieu Post office - 12 x 2nd class stamps	£ 6.72
P Garraway	Salary - January	£424.17
T Watson	Salary - January	£1110.14
HMRC	Tax & Ni January	£251.93
Dorset County Pension Fund	Emp & Empl pension contribution Jan	£367.18
Dorset County Council	DWP -Hub and Town Waste Jan 18 - March 18	£613.00
I K Services	Street Cleaning Services – Dec 17	£1,816.67
Total Gas & Power	162001647/18 Gas supply The Hub 30/11/17- 31/12/17	£166.69

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T Watson  
Natwest

In lieu Dropbox Fee Dropbox Plus 05/01/18 - 05/01/19  
Bankline

£79.00  
£20.00

**RESOLVED:** It was proposed by B Newton seconded by P Brember and agreed to approve the payments as presented.

*K Garland abstained from the vote on the payment to IK Services.*

- b) To consider the allocation of funds to the reserve account and give further instruction.

**RESOLVED:** Agreed to approve the allocation of funds to the reserve account as presented.

- c) To carry out the annual review of direct debits & standing orders.

**RESOLVED:** Agreed to approve the direct debits & standing orders as presented.

## 14. Clerks report on matters arising.

Repairs to the Cross – Application for Scheduled Monument Consent submitted – decision expected mid – February, so work could commence in March. From initial discussions with Highways, no road closure would be necessary but the pavement would need to be closed. This request will be made via Road space or can be included on the Working Together document. Community benefit grant 20K has been received.

**15. Date of the Next meeting** - The next Town Council meeting will be held on **Wednesday 7<sup>th</sup> February 2018**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 30<sup>th</sup> January 2018.

There being no further business the Meeting closed at 7.56 pm