

# STALBRIDGE TOWN COUNCIL

Clerk: T Watson  
TheHub@Stalbridge,  
Station Road, Stalbridge, Sturminster Newton, Dorset, DT10 2RG.  
Tel 01963 364276.

Email: [clerk@stalbridgetowncouncil.gov.uk](mailto:clerk@stalbridgetowncouncil.gov.uk)

**Draft minutes of The Town Council Meeting held at the above address on Wednesday 14<sup>th</sup> November 2018 commencing at 7.00pm.**

**Present Councillors** G Carr-Jones (Chair), T Bishop, K Garland, R Lovell, B Penfold, B Newton & J Wardell.

T Watson (Clerk)

**Absent Councillors:** R Knapp

## **In attendance**

There were 8 members of the public in attendance.

*G Carr-Jones (Dorset County Cllr & North Dorset Dist. Cllr.) was present. Apologies had been received from W Batty-Smith (North Dorset Dist. Cllr.)*

*Abbreviations: TC: Town Council. CML: Community Manged Library. CIO: Community Information Office. POSAG: Planning & open spaces Advisory group. CEO: Chief Executive Officer. DC: Dorset Council. DAPTC: Dorset Association of Town & Parish Councils. DCA: Dorset Community Action. POPP: Partnership for Older People Programme. SVCS: Stalbridge Voluntary Car scheme.*

## **Welcome to members of the public and introductions.**

### **1. Community open forum.**

The question was raised if the TC has considered a community land trust.

### **2. To receive apologies.**

Received in advance of the meeting from C Moore, P Brember & J Cowley

### **3. Declarations of interest.**

K Garland: Pecuniary 19a. payment to IK services. J Wardell & B Penfold: Non-pecuniary interest in Item 8 as History Society members.

### **4. To approve the minutes of the meeting - held on 10<sup>th</sup> October 2018**

**RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved including proposed amendments and signed by the Chairman.**

### **5. To receive Dorset District Councillors reports.**

G Carr-Jones advised that there were plans for the provision of affordable housing on the Nordon site and that Martin Hamilton (Strategic Director) is leaving

### **6. To receive the Dorset County Councillors report.**

G Carr-Jones advised that Debbie Ward (CEO) has taken voluntary redundancy and the interim CEO is Mike Harries.

### **7. To receive Town Councillors reports.**

T Bishop - Had attended the DAPTC north area meeting, the "Be Heard Well Heard" event and the CIO meeting. Facilitated the SVCS public meeting.

R Lovell - Enquired what was happening with the review of bus stops. The Clerk made reference to the minutes and advised that J Wardell had given a report on behalf of the POSAG at the meeting 12<sup>th</sup> September.

J Wardell - Attended the Development Working Party and the CML meetings and had facilitated the stands for the neighbourhood plan and red phone boxes at The Hub 5<sup>th</sup> birthday celebration.

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8. To receive a request from the History Society for grant funding to re-print the Town History Trail.

## WITHDRAWN

9. To receive the following reports and give further instruction: J Wardell  
a. Neighbourhood plan for Stalbridge

J Wardell gave an update on the TC's efforts to engage with the community on the subject of a neighbourhood plan since 2014 and advised that in order to make any progress the TC needs to be fully engaged. Meeting adjourned Members of the group looking into the viability of a plan advised that whilst there had been initial interest in the concept there had not been a sufficient number of people willing to get directly involved to proceed at the moment and a suggestion was made that they make an effort to engage with local businesses.

b. Red phone box project

J Wardell advised that at The Hub 5<sup>th</sup> Birthday event two volunteers had come forward to champion the project and that a quote had been received for internal and external decoration of £600 per box. Suggestions for use. Moving forward there will be a town wide competition to name the boxes.

**RESOLVED: To commence with re-decoration of boxes.**

*B Newton arrived at the meeting and stated that he had no declarations.*

10. For the TC to purchase a defibrillator and case, then to place it in a prime and accessible location with 2 locations in mind the telephone box on The Pound or at Dike's.  
B Newton

Meeting adjourned Members of the public present raised the question of lack of parking at The Pound should the defibrillator be sited there. Meeting re-convened B Newton suggested that a fully automatic machine should be sited at Dikes supermarket adjacent to the ATM. An alternative quote from the Heart Beat Trust was considered which included community awareness training.

**RESOLVED: Agreed to purchase a fully automatic defibrillator and to approach Dikes supermarket with regarding to siting it adjacent to the ATM.**

11. To consider a Town Council response in relation to the appeal  
APP/N1215/W/18/3203865 land at Barrow Hill. G Carr-Jones

G Carr-Jones advised all present of the appeal procedure. Meeting adjourned for public comment and questions. Meeting re-convened The TC's resolution on the application was considered and the Ward Members submission was read out.

**RESOLVED: It was agreed that J Wardell would attend the appeal hearing on behalf of the TC and Members would like to draw the inspector attention to the fact that since the District Councils refusal decision on the Barrow Hill:**

- The GP Surgery in the town has closed and has permission to be converted to a dwelling
- There is an application for outline planning for 10 dwellings awaiting decision and 4 dwellings have been granted and are in the process of being built.
- Two other large sites in Stalbridge totalling 180 dwellings have been granted outline approval

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In conclusion members consider that the total of 195 dwellings that have been granted permission since the District Councils refusal decision on the Barrow Hill site more than meets the Towns contribution to the strategic housing needs for the area to meet the target set to 2031.

Should there be any further information that arises in relation to the appeal the POSAG are given delegated powers to make representation.

**12. For the Town Council to give permission for the construction of a Petanque & Croquet court on land at the rear of Stalbridge Hall.** R Lovell

R Lovell advised that a club had been set up and that it would cost £8,000 for the hard landscaping for the playing surfaces. It was understood that the playing areas would not inhibit the hall storage extension, neighbouring residents had not been consulted and there was not a plan in place which included an exit strategy.

**RESOLVED:** Whilst members were minded to support the request in principal this support is subject to all the legal aspects being satisfied with due diligence.

J Wardell abstained from the vote.

**13. To receive an update a Multi-Use Fitness Track at Jarvis field Play area and give further instruction.** K Garland

An illustration with dimensions which was not to scale was reviewed and it was noted that the suggested location was at the north east corner of the play area. K Garland advised that the next stage was to endeavour to obtain alternative quotes.

**14. To receive a report on the IT support costs in relation to removing 2 x public PC's and give further instruction.**

The Clerk advised that there would be no change in the silver support charge for removing 2 PC' as this had been included in a previous discount.

**RESOLVED:** To dispose of 2 x public PC's

T Bishop abstained from the vote

**15. To receive the annual inventory report and give further instruction**

The Clerk thanked B Newton for doing the inspection and advised that the main areas requiring attention were the bus stop, bench at Woodmills and some items of play equipment at Jarvis Field play area.

**RESOLVED:** Agreed to remove the bus stop, consider replacing the bench at Woodmills in the next financial year and proceed with refurbishment of the play equipment at Jarvis Field play area.

**16. To receive a report on the remedial works at Jarvis Field Play area and give further instruction.**

A paper had been circulated to members prior to the meeting. It was understood that the logs had been removed as they had rotted.

**RESOLVED:** To repair the zip wire and refurbish the pirate boat and train. Create a 5 year plan of refurbishment and enhancement.

**17. To receive a report on the Dorset Shadow Council recharging structure for Parish & Town elections.**

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The Clerk advised that the total estimated cost of a contested election in May 2019 would be £2,598.74. This charge will be made in the same financial year as the election and therefore it would be prudent to include this figure in the 19.20 precept.

## 18. Correspondence: as detailed in annex 1a.

Date	From	Info	Action
17.10.18	DAPTC	Annual report is available	Circulated to members
23.10.18	LG Boundary commission	Electoral review of Dorset – final recommendation	Noted
30.10.18	J Penfold	E-Mail ref defibrillator funding	The Oddfellows would be happy to make a contribution to the defibrillator in Stalbridge
05.11.18	DC Highways	Winter maintenance schedule	On TC web site
07.1.18	DCA	Invitation event Dorset Communities after LGA- a conversation with the shadow Council	No one was available to attend
14.11.18	DAPTC	Request to respond to a survey in conjunction with a request for 100% business rate relief on public toilets.	Clerk to respond

## 19. Finance.

### a) To approve the accounts as presented in annex 1b. For payment.

EM PWLB DD	Office loan 2nd payment 2018	£3,614.42
Stalbridge Hall	Hire annual meeting revised bill	£40.00
KJ's cakes	5th birthday cake	£30.00
Bankline	charges November	£26.75
T Watson	5th birthday expenses refreshments	£7.00
T Watson	Salary -November inc OT	
P Garraway	Salary -November	
HMRC	Tax & Ni - October	£598.21
DCC Pension Fund	Emp & Empl contribution - November	£869.75
Prodigy IT Solutions	SIL29017 Silver Support Package - Nov	£259.20
Prodigy IT Solutions	PIT29057 Support Pack - VoIP Nov	£134.38
J Fieldhouse	web authoring stalbridge.info 30.09-21.10.18	£288.00
total gas & power	Gas hub 30.09-31.10.18	£83.99
SSE	Electricity Hub 21.07-26.10.18	£58.20
Custom fire & security	Annual service fire & alarm	£321.98
Custom fire & security	Annual fire extinguisher service	£19.09
Tesco Mobile	mobile phone charges 09/11-08/12/18	£11.50
I K Services	Hub annual deep clean & windows	£170.00
I K Services	Street Cleaning - September	£2,616.67
I K Service	replacement lock for store & sensor light	£64.86
British Gas	Electricity public WC Station Rd 17.07-31.10.18	£154.93
J Loghllin	replace dog tie at the hub	£70.00
J Loghllin	2 x dog signs Springfields	£60.00
Rynat	Annual inspection Jarvis Field PA	£120.00
NDDC	rates car park & premises	£2,460.22

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M Nichols	repair wall at the playingfields	£50.00
Custom fire & security	PN 169 underpayment	£3.00

The Clerk advised that the payment previously approved of £60.00 to Stalbridge hall had been reduced to £40 and that the grant from POPP to SVCS had been paid into their account

**RESOLVED:** It was proposed by J Wardell, seconded by R Lovell and agreed to approve the payments as presented.

*K Garland abstained from the vote on the payment to IK Services.*

**b) To receive the quarterly financial report ending 31.09.18**

**RESOLVED:** To accept the Quarterly financial report ending June 2018 as presented.

The Clerk requested approve of a transfer of £30,000 from the deposit to the instant access account to cover day to day running expenses.

**RESOLVED:** It was proposed by J Wardell, seconded by T Bishop and agreed to make a transfer of £30,000 from the deposit to the instant access account

**20. Clerks report on matters arising.**

2/2017/0741/OUT Land at lower road - Approval decision notice has been issued will also be reported at the next planning meeting

Cross posts – temporary fix to keep water out prior to bringing costs for caps

Hub internal and external decorating - Obtaining quotes for hub internal and external decorating

Fruit trees at the hub – Had some maintenance done

Rates on car park – total bill £4,512.00

Software purchase request – Approved.

**21. Date of the Next meeting - The next Town Council meeting will be held on Wednesday 12th December 2018. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 4th December 2018.**

There being no further business the Meeting closed at 9.00 pm