

STALBRIDGE TOWN COUNCIL

Clerk: T Watson
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Date 31st October 2019

NOTICE OF THE MEETING OF THE TOWN COUNCIL

For the meeting to be held at the above address on **WEDNESDAY 6th NOVEMBER 2019**
Commencing after the planning meeting which starts at 7pm.

To transact the business as listed on the agenda below:

Please note that members of the public are welcome to attend all meetings of the Town Council.

Signed

Clerk: Tracey Watson.

AGENDA

Welcome to members of the public and introductions.

Community open forum. (max 15 minutes)

1. To receive apologies.
2. Declarations of interest.
3. To approve the minutes of the meeting - held on 9th October 2019
4. To receive the Dorset Councillors report.
5. To receive Town Councillors reports.
6. To receive the annual inventory report and give further instruction
7. Archive Society.
 - a) To approve the terms of reference as a sub-committee of the Town Council.
 - b) To appoint the Town Council representative to the Society.
8. To consider the draft allotment lease and give further instruction.
9. To receive notice of the closure of the Community Information Office and give further instruction
10. For The Town Council to engage in the 'Stalbridge Goes Wild' project to plant wild flowers in public spaces in Stalbridge and commit in the projects initial year to finance it to the value of £180.00. R Lovell
11. Correspondence: as detailed in annex 1a.
12. Finance.
 - a) To approve the accounts as presented in annex 1b. For payment.
 - b) To receive the quarterly financial report ending 31.09.19
13. Clerks report on matters arising.
14. To receive a report on HR matters
15. For the HR Committee to receive members comments in relation to the annual appraisal of the Clerk. H Hatcher & J Convoy
16. **Date of the Next meeting** - The next Town Council meeting will be held on **Wednesday 6th December 2019**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Tuesday 26th November 2019.